

Common Good Fund: Application Form for 2022/23*

*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

Applicant Group/Organisation:	Jedburgh Community Council
Name of your project:	Provost and Baillie's robe refurbishment
The name of the Common Good Fund that you are applying to:	Jedburgh

Summarise what you want to use this funding for *(max. 100 words)*

The robes worn by the Honorary Provost and 2 Baillie's are in need of some refurbishment, part of which is the replacement of the aged ermine fur around the neckline with new faux ermine collars and facings.

This will be an exercise which will ensure that the robes are put into a condition which will last for many years.

The application below is based on an estimate received without having sight of the robes. The robes require to be sent to the specialist who will then be able to give a more accurate costing, therefore the amount applied v what will actually be required may well be less.

We have only been able to source 1 specialist who is able to carry out this work with the local company David Thomson & Sons signposting us to that person. The specialist has carried out similar works for Dumfries & Galloway.

The estimate we have received – without sight of the robes- is £2500

Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the former Burgh *(max. 200 words)*

The Honorary Provost and Baillies are elected by the Jedburgh Community Council and play leading parts in all official ceremonies, particularly during the annual Jethart Callant's Festival, Remembrance Sunday Service, etc. Most recently the proclamation of King Charles III.

Having the robes refurbished will ensure that the regalia is fit for purpose and by replacing the ermine fur will make the robes more ethically acceptable both to the wearers and the public.

Tell us how your project will be sustainable in the future *(max. 100 words)*

Write here ...

This will be a one off exercise.

Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)

Item of Expenditure	Cost (£)
Refurbishment of 3 robes including replacement of ermine fur with new faux ermine - estimate	2500
Estimated Total Expenditure	2500
How much would you like from the Common Good Fund?	2000
Please supply a copy of your signed & dated Annual Accounts or Projected Financial Plan	

Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.

Fund	Amount	Purpose
Community Council grants	1365	Annual grant

Tell us about your own fundraising or how you have secured other funding for this project.

	Amount	Purpose
Jedburgh Community Council general funds	500	Towards the costs of the works

Individual/Group/Organisation details:

Contact Name:	Lindsay Wilson
Position in Group/Org: (if appropriate)	Secretary/Treasurer
Home Address:	
Post Code:	
Telephone Number:	
Email Address:	
Date:	20/01/2023
Signature:	<i>Lindsay S Wilson</i>

What does your organisation do and who does it support? If appropriate. (max. 100 words)

The general purpose of a Community Council is to find out, co-ordinate and express to Scottish Borders Council, and other public authorities, the views of the community which it represents in relation to matters for which those authorities are responsible. A Community Council can take such action in the interests of that community as appears to it to be expedient and practicable. In addition, a Community Council may carry out other activities in the general interest of the community it represents, provided these fall within the objectives of its constitution and any legal requirements.

The Honorary Provost and Baillies are elected by and from members of Community Council to lead the town in ceremonial duties.

Equalities

Do you have an Equal Opportunities Policy or Equality Statement? Yes No

Explain how your project complies with the obligations contained in the Equality Act 2010

The robes are available to whoever is elected into the roles

Safeguarding

Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes No

If yes what safeguarding policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.

Write here...

Permissions

Does your project involve work to a building or land? Yes No

If yes do you have the following? (please tick relevant)

- A lease agreement (Date of lease _____ and duration _____ years)
- Written permission of owner
- Planning permission (Reference No. _____)

Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.